



Aberdeen Schools Rowing Association

Privacy Policy

Updated 10th September 2018

This notice explains how Aberdeen Schools Rowing Association (“ASRA”) collects, manages, uses and protects your data. It outlines the types of data that it holds and how it uses that data to provide services and equipment to its members and manage their interaction with ASRA.

When you become a member of ASRA or renew your membership, ASRA will ask you for the following personal information:

name, address, contact details, date of birth, school, ability to swim 50m, basic medical information and emergency consent, parent/guardian name and contact details.

During your time as a member of ASRA, records may be made of performance and isometric data such as ergometer, time trial and race results, weight, height, span and shoe size, members’ goals.

ASRA collects your personal information and data so that it can manage your membership and in pursuit of its legitimate interests. It will use them to:

- inform members and parents/guardians of the details of competition, training and social events, general meeting notices, membership renewals and fees or other information about or connected with rowing
- monitor progress in relation to members’ goals
- aid in appropriate crew and equipment selection, training load and level of competition if desired.

If you do not provide ASRA with all the personal information and data that it needs to collect, ASRA’s ability to offer the above membership services and benefits could be adversely affected.

Where ASRA processes your personal information and data in pursuit of its legitimate interests, you have the right to object to its using your personal information and data for the above purposes. If ASRA accept and comply with your objection, this may adversely affect its ability to undertake the tasks above for your benefit as a member.

Your personal information and data are stored in ASRA’s electronic filing system and its servers based in the UK/EU. It also stores some personal information in typescript and manuscript on paper. The personal information and data held by ASRA are processed in accordance with all relevant data protection legislation and its practices are updated when that legislation is amended or replaced. Personal information and data are transmitted securely, protecting against unauthorised or unlawful processing, accidental loss, destruction or damage.

Your personal information and data will not be disclosed to any external organisations except that they may be shared with sports national governing bodies. Medical information will be shared with medical staff in appropriate circumstances.

ASRA considers its relationship with its members to be life-long and will maintain contact details (member and parent/guardian) indefinitely, along with performance data that help set the performance context for current and future membership.

You may exercise any of the following rights by writing to the secretary whose current contact addresses you have:

- you have a right to request access to the personal information that ASRA holds about you by making a “subject access request”
- if you believe that any of your personal information is inaccurate or incomplete, you have the right to request that ASRA correct or complete it
- you have a right to request that ASRA restrict the processing of your personal information for specific purposes
- if you wish ASRA to delete your personal information, you may request it to do so

At any time, you may:

- update your details
- specify your communication preferences
- contact the secretary to tell ASRA about your preferences.

If you exercise your right to be removed from ASRA's database, ASRA will retain some core data such as your name, address and date of birth for archive purposes and to minimise the possibility of its contacting you in the future inadvertently.